



Ski/Snowboarding Excursion Cancellation

Thursday, July 15, 2021

Dear Parents / Caregivers,

Thank you for your understanding regarding our recent cancellation of the Years 3 to 6 Snowsports (Ski/Snowboarding) Excursion. Following the recent announcement of all overnight excursions and out of Local Government Area Excursions being cancelled, for schools with Level 2 COVID-19 safety restrictions, we investigated trying to postpone the excursion until later in the ski season. Unfortunately, even when restrictions are lifted, this could not be accommodated by the Jindabyne Sport and Recreation Centre.

Jindabyne Sport and Recreation Centre and Sapphire Coast Bus Lines have been most accommodating in refunding all excursion costs and deposits. I have thanked them sincerely from our school and community.

Refunds for all payments made will be made in the following way:

- Cash payments given to the school in envelopes, for clothing/goggle hire etc, has been refunded back to parents/caregivers. Funds are within your original envelope, inside a school envelope and have been sent home today with your child, attached to this note.
- Excursion payments will be refunded by the Department of Education. We do not have a school bank account. All school funds are located centrally within one state Department account. We have provided each child with a refund form. Please complete this form and return it to the school by the end of next week (Friday, July 23, 2021). Refund claims returned by Friday will be processed next week by our school administration team.

Once I approve these refunds, the Department of Education will refund the amount paid to your nominated bank account. Please be aware that the Department processes all refunds once a month. Payments may take up to four weeks to reach your bank account, once processed by the school.

- Refund forms received by the school will be processed as a matter of priority next week. Refund forms sent in after next Friday will be processed as soon as we can complete them.
- Should two or more caregivers require separate refunds (for example if separated parents or grandparents made part payments for one child), please contact our office on (02)64951266 to request that a second refund form be sent home. Alternately, you can download one off our website.

If you have any questions about the form, refunds or the cancellation of the excursion, please contact our administration team at school on (02)64951266.

Regards,

Michelle Hulme
Principal