

Merimbula Public School

Excellence ~ Opportunity ~ Success

Decision Making Protocols

PURPOSE:

To guide effective decision making where:

- The context for making a decision is well understood;
- Stakeholders upon whom the decision may impact are informed of its context and are consulted;
- The decision making process is objective, considered, ethical and evidenced based;
- The decision is communicated effectively to stakeholders;
- A process is in place to promote and manage feedback relating to the decision, where this feedback is objective and evidence based;
- The decision is reviewed where it is appropriate to do so.

The Principal is ultimately responsible for all decisions made in relation to the school.

PROCESS:

The decision-making process at Merimbula Public School will be determined by the context in which the decision is to be made. The Principal will retain the discretion to make decisions as may be required, but generally the Principal will endeavour to:

- Identify the decision to be made and its context;
- Identify the stakeholder groups upon whom the decision may impact;
- Inform and consult with stakeholder groups upon whom the decision may impact, eg the school executive, staff, students, parents/carers and citizens, etc. and collect a range of evidence to inform the decision (this consultation may not be possible in the event of Decisions and Communications being made regarding Health and Safety matters);

- Communicate the decision and its rationale to stakeholder groups;
- Provide an opportunity for feedback from stakeholders in relation to the decision where this feedback is objective and evidence based;
- Review the decision where appropriate;
- Make a decision.

OUTCOMES:

Decisions are:

- Considered;
- Consultative;
- Ethical;
- Logical.

EVALUATION:

The decision-making process at Merimbula Public School will be evaluated every three years, or when there is an identified need.

IMPLEMENTED: 2015

DATE OF LAST REVIEW: March 26, 2025



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Process

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- Make a decision;
- Communicate the decision and its rationale to stakeholders' groups;
- Provide an opportunity for feedback from stakeholders in relation to the decision where this feedback is objective and evidence based;
- Review the decision where appropriate.

Outcomes

Decisions are:

- Considered;
- Consultative;
- Ethical; and
- Logical.

Evaluation

The decision-making process at Merimbula Public School will be evaluated on an annual basis or when there is an identified need.

Implemented: 2015

Date of last review: March 26, 2025

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