

Merimbula Public School



THE EASY WAY TO BOOK
**SCHOOL
INTERVIEWS**

30th June, 2017

Dear Parents and Caregivers,





Merimbula Public School are moving to an online booking system for our 3-Way Conferences this semester, instead of the traditional paper-based booking system. Conferences have been scheduled so that you have the opportunity to meet with your child's teacher and discuss: the class program, your child's progress, their school report and their goals this semester. Your child is invited to attend these meetings.

3-Way Conferences will be held on **Tuesday 25th July and Wednesday 26th July, 2017 from 3pm-6pm**. Bookings must be finalised before the **21st of July at 3pm**, when bookings for this event will close. If you are having difficulty booking online, and a friend is unable to help, call the school on Wednesday 19th July between 11.40am and 3.00pm.

Interviews are strictly 15 minutes and spaces are limited.

Go to www.schoolinterviews.com.au and follow these simple instructions.

Simply enter the code **hrg4A** and press "Go"

	Enter your details.
	Select the teacher you wish to see.
	Select the appointment time that suits your family.
	When you click FINISH , your interview timetable will be emailed to you automatically.

If you do not receive your email immediately, check your junk mail folder AND make sure you have spelled your email address correctly. DO NOT DELETE the email you are sent. You may need to refer back to it.

You can return to www.schoolinterviews.com.au at any time and change your interviews, via a link in the email that was sent to you, when you made your bookings - until the bookings close on **21st July at 3pm**.