



School Leader, Monitor and Captain Representation 2018

Friday, October 13, 2017

Dear Student, Parents and Caregivers,

Merimbula Public School offers a range of leadership opportunities for all students. One of the opportunities Stage 3 (Year 5 and 6) students have is to represent their peers as a **School Leader, House Captain, Technology Monitor, Library Monitor, Bus Monitor, Flag Monitor, Class Student Representative Council** and/or **Mascot**. These same opportunities will continue in 2018. Students who have held positions in 2017 can also reapply.

Positions:

School Leaders: Our school has 5 school leaders. There are no set numbers of boys or girls. These leaders coordinate and run whole-school assemblies (including some class and home time preparation); represent the school at local and community events (as required during class/out-of-school time ie: ANZAC Day); assist in running special days, SRC Meetings (monthly at lunch time); assist in the running of school discos; and present speeches at school and community events (ie: two students give a speech at the Pambula and Merimbula ANZAC Day services in town, on the public holiday). School leaders are expected to have exemplary behaviour, talking and listening skills, as well as the confidence to lead their peers and work with staff to coordinate activities.

House Captains: Each house (Bellbirds, Pelicans, Kookaburras and Swans) has four House Captains. In the past we have had a captain of each gender, to coordinate the Netball, Soccer, Athletics, Cross Country and Swimming Teams for their house group. We will endeavour to have the same in 2018 however, should limited candidates of one gender apply/be successful, numbers may be filled with students of the opposite gender. House Captains and Vice Captains, in addition to coordinating teams and helping at sporting events, also loan equipment from the Sports Store at the beginning/end of 2-3 lunch breaks a week.

Technology Monitors: The school has up to 10 Technology Monitors each year who assist in setting up assemblies, special days and performances as well as assisting with sound and lighting at other events. Some set up may be required during class/play times.

Library Monitors: The school has up to 10 Library Monitors each year who: assist in setting up library displays and help in the library during lunch and recess once a week (this may include assisting staff, other students and with borrowing).

Bus Monitors: The school has 2-4 Monitors for each bus. They are required to assist and the front and back of the line when alighting the bus in the afternoon. They also assist young/new students in bus lines. Whilst they are required to remain seated on the bus, they assist the school in reporting inappropriate bus behaviour, so that it can be followed up by the bus company.

Flag Monitors: The school's two flag monitors raise and lower the Australian and Aboriginal flags daily.

Class Student Representative Council Members: Each class has 2 SRC Representatives (up to 4 in an open classroom). They attend SRC Meetings and lead class meetings. They share SRC Meeting information with their class and class information with the SRC.

Mascots: The school has 3 mascots, related to our 3 school values. These mascots give out encouragement tokens on the playground and during assemblies to students demonstrating appropriate behaviours. Mascot volunteer times are negotiable.

All leadership positions must be filled by students who demonstrate exemplary behaviour and our school values. Students must also be committed to the additional time and homework that is involved when holding one of the positions.

Process:

- Friday October 13 (Week 1) – Expression of Interest (EOIs) Applications (attached) are sent home;
- Friday October 27 (Week 3) – EOIs are due to the office;
- Monday October 30 (Week 4) – Executive Team read EOIs, as well as allocate positions and/or organise which students will give speeches (if required for SRC/House Captains);
- Wednesday November 1 (Week 4) – Students giving speeches notified (and photos taken for ballot paper);
- Friday November 10 (Week 5) – Draft Speeches shared with Mrs Brewer/Ms Hulme;
- Tuesday November 14 (Week 6) – SRC Speeches in Jackson Hall (11.40-1.40);
- Following speeches – all K-6 students complete preferential voting process to elect leaders. Staff do not vote.

The number of students giving speeches is culled due to the length of time the assembly takes. Up to 12 students will be invited to give speeches based on the quality of their EOI and ability to meet the school values and position role and responsibilities.

Students asked to give a speech are to present a 3-4 minute speech in the Jackson Hall to all staff and students. Parent/carer guests are also invited to attend. Students unable to attend the speech assembly may be able to have their speech recorded on Friday, November 10.

If you have any questions about the leadership nomination and voting process, please contact the school Administration Office on (02) 64951266 to arrange a time to meet/talk with Mrs Brewer or me.

Regards,
Michelle Hulme
Principal